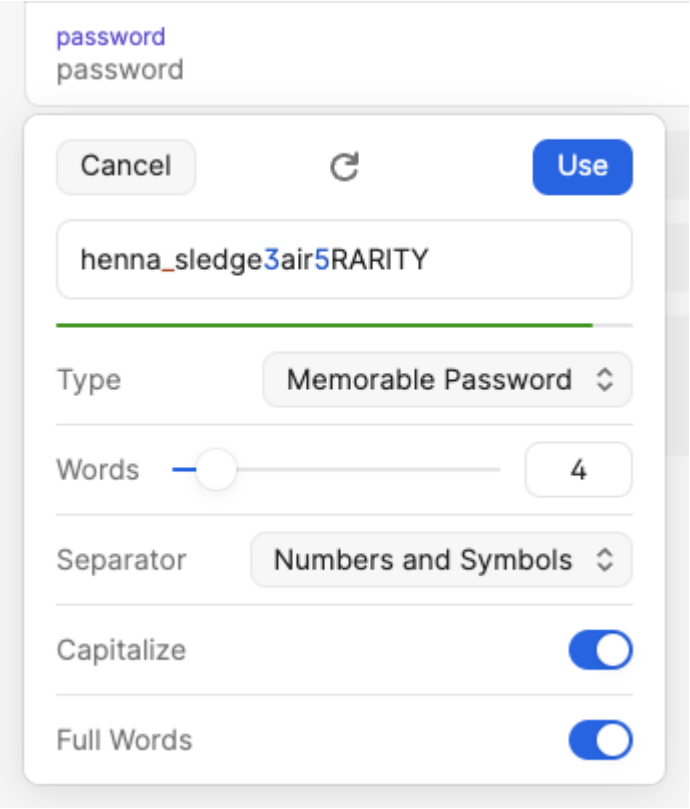
Section 8: Passwords and URLs

Password Generation

When creating passwords we recommend using these settings:

```
Type:         Memorable Password
Words:        4
Separator:    Numbers and Symbols
Capitalize:   ☐
Full Words:   ☐
```



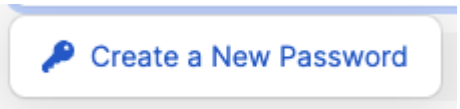
Creating New Passwords

Generally, It's a good idea to have at least 2 or more words, 2 or more special symbols (`, . ! @ # $ % ...`), and two or more numbers. Passwords should also be at least 8 characters in length. Longer is better.

If you are 100% certain you'll never need to type the password feel free to use "random password" which generates passwords like `xx-@-P9BWyorjbUaJC.!!Hkeyc` . Otherwise, use a password that's easier to type on the off-chance you might need to.

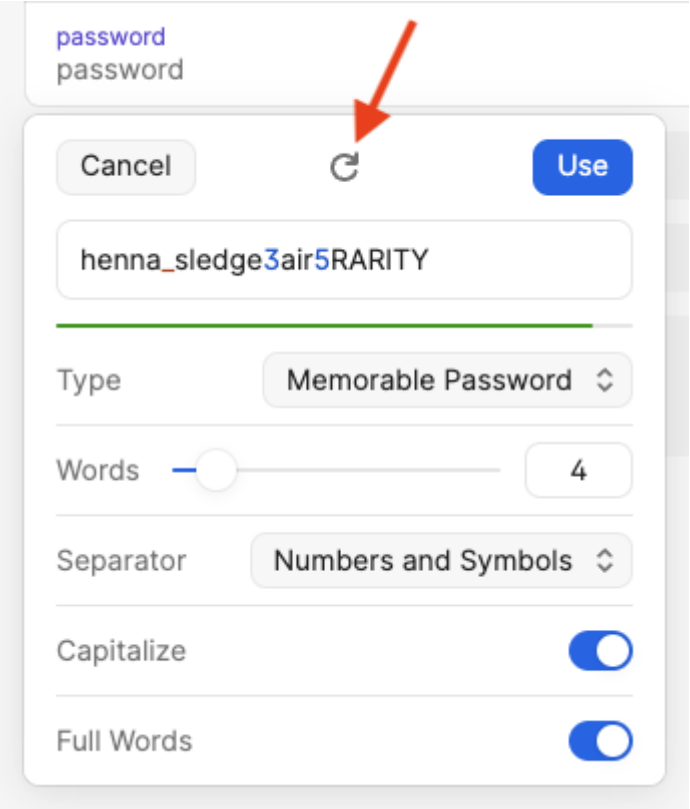
Often you will have to truncate passwords for services - many limit at 16-30 characters. Use longer passwords when possible.

Step 1: Click the "Create a New Password" button



Click in the password field and a button should appear below. Click this to open the password generator.

Step 2: Click the Generate button



The circular arrow is a button to generate a new random password using the parameters that have been set below it. Each time it is clicked, a new password will be created. When you find something you like, click `Use` and it will close the password generator and place that password into the field.

Step 3: Customize the Password

To make the password easier to type, you can change things around; add or remove words, rearrange the order of things, or insert extra symbols.

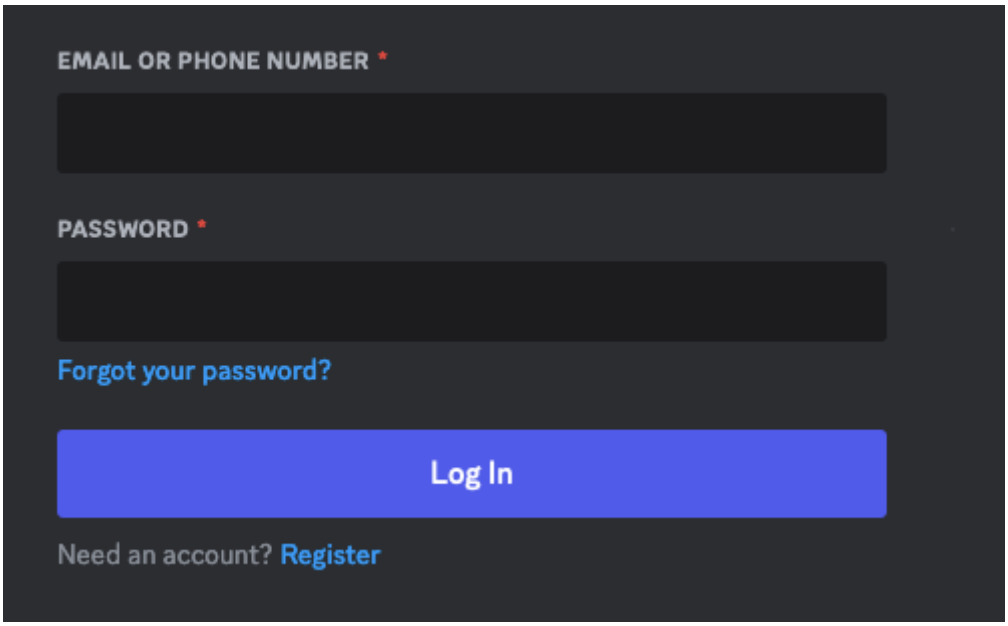
> “
>
> ## A note about **Password History** □□
>
> Each time you change the password in an item and save, the prior passwords are kept in the Password History. You can retrieve previous passwords by hovering over the `password` field, clicking the down arrow/chevron on the right side, and selecting `View password history` from the menu.

Saving a Website Address (URLs)



It's important to place the account's login URL under the field called `website`. This tells 1Password where to go to `Open and fill` but also allows the browser plugin to recognize what account(s) to suggest for a given website.

When saving website addresses, try to save the login page itself. This means there should be a username/email field to fill in along with a password field.



Generally the address should be short. If it looks long with a bunch of gibberish, it's no good. Long entries are hard to read and may not work. For example a user saved this entry:

> https://accounts.google.com/v3/signin/identifier?continue=https%3A%2F%2Fwww.google.com%2F&ec=GAZAmgQ&hl=en&ifkv=AYZoVheAXvzJjhkSv70zpcIlq-OuoDHUD7b8F9CjEjleWNDlp2KergICUQCWyC7XP8d97OnBUL_LIQ&passive=true&flowName=GlifWebSignIn&flowEntry=ServiceLogin&dsh=S-905678533%3A1697146625473206&theme=glif

This entry may cause unintended effects if you open the app and click Open & Fill. So avoid putting URLs like that into the `website` field in your 1Password entry.

Instead, use either:

> https://www.example.com/login

or just:

> https://www.example.com/

Some websites have sign-in or login popups within the webpage. For those cases, just put the main domain URL (`https:// www. example .org/`). The broader entry is better if you're not sure about the exact login address or just don't care to be too specific. Use more specific entries (like the one including wp-login.php) if you want to be able to click on the entry in 1pw and have it open the site and fill in your details for you.

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